



THE COLLEGE OF
HEALTH CARE PROFESSIONS

**630 West I-30
Garland, Texas 75043**

Catalog Vol XXXI Addenda

Effective February 4, 2026

ADDENDUM A- Holiday Schedule / Hours of Operation

Supplement to School Catalog

2026 HOLIDAY AND BREAK SCHEDULE

In most instances holidays that are observed on a scheduled class day will require a class schedule modification to make-up the time. Failure to attend these schedule hours will result in an absence for those hours and will be counted towards the cumulative absences for attendance. You will be notified at the start of the module of schedule changes when impacted by a holiday or break.

Holiday	Date(s) observed
Holiday Break	Dec 25, 2025 – Jan 16, 2026
Martin Luther King’s Birthday	Monday, Jan 19, 2026
Memorial Day	Monday, May 25, 2026
Summer Break	Friday, July 3 – 10, 2026
Labor Day	Monday, Sept 7, 2026
Thanksgiving Holiday	Nov 26-27, 2026
Holiday Break	Dec 25, 2026 – Jan 15, 2027
Martin Luther King’s Birthday	Monday, Jan 18, 2027

Business Office Hours:

9:00am to 6:00pm, Monday through Thursday and 9:00am to 4:00pm on Friday. The office is not open on weekends. All business transactions should be handled during business hours.

Education, Externship, and Placement Department Hours:

9:00am to 6:00pm Monday through Thursday and 9:00am to 4:00pm on Friday. The office is not open weekends. Instructors are available after 2:30pm for remedial and tutoring by appointment only.

The College of Health Care Professions is approved and regulated by the Texas Workforce Commission, Career Schools and Colleges, Austin, Texas

“The information contained in this supplement is true and correct to the best of my knowledge.”



Eric Bing, CEO

Revised December 2025

ADDENDUM – B Tuition and Fee Schedule

Addendum to School Catalog

Effective January 1, 2026

A registration fee that is calculated as part of the total program cost is due at the time of enrollment. **All tuition payments must be made before completion of a program**, unless other arrangements have been made via the enrollment agreement or finance plan. Each student will receive an enrollment agreement, which will outline the payment schedule. Students must be current on monthly payments to begin externship. Students who are not current on monthly payments by the completion of classroom training may be delayed in beginning their externship. For more details on this policy, see the catalog regarding externship attendance. In the event that a student does not meet the terms of the enrollment agreement or finance plan, the College will negotiate an alternative payment plan. If the student does not meet the terms of the alternative plan, the student may be temporarily blocked from classes. The following are the costs for each program:

Program Cost	
<u>Medical Assistant Certificate Program</u>	Registration Fee: \$50.00 Technology Fee: \$500.00 Textbooks: Included in tuition Tuition: <u>\$17,950.00</u> Total Program Cost: \$18,500.00
<u>Medical Coding and Billing Certificate Program</u>	Registration Fee: \$50.00 Technology Fee: \$500.00 Textbooks: Included in tuition Tuition: <u>\$17,950.00</u> Total Program Cost: \$18,500.00
<u>Health and Medical Administrative Services Completion Program (Blended) AAS Degree</u>	Registration Fee: \$50.00 Technology Fee: \$500.00 Textbooks/eBooks: Included in tuition Tuition: <u>\$11,300.00</u> Total Program Cost: \$11,850.00
<u>Pharmacy Technician Certificate Program (Blended)</u>	Registration Fee: \$50.00 Technology Fee: \$500.00 Textbooks: Included in tuition Tuition: <u>\$17,950.00</u> Total Program Cost: \$18,500.00
<u>Other Charges</u>	Transcript Copy: \$15.00
<u>Repeat Course Fees</u>	Non-Term Programs (Cost per course) \$100 Term Programs Cost per Credit

Technology Fee includes but is not limited to, the Learning Management System (CANVAS), Chromebook, software, mouse, USB, online E-library, cybersecurity, technology upgrades, servers, campus wireless connectivity and network.

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Eric Bing, CEO

THE COLLEGE OF HEALTH CARE PROFESSIONS

630 West I-30, Garland, Texas 75053**ADDENDUM C Faculty and Staff***Supplement to School Catalog*

CORPORATE	
Eric Bing	Chancellor/Chief Executive Officer
Karen Bryant	Chief Financial Officer
Steve Horn	Chief Marketing Officer
Joanitt Montano	Provost/Senior VP of Academics
Joe Cortez	Senior EVP Ground Campuses and Admissions
Bill Kohlhoff	SVP of Accreditation and Compliance
April Boyd	VP of Financial Aid
LaRita Turner	VP of Career Services

CAMPUS ADMINISTRATION AND STAFF

Name	Position	Full-time/ Part-time
Anthony Goss	Executive Director	Full-time
Jill Cochran	VP of Enrollment Operations and Training, Academics	Full-Time
Kimberly Epperson	Regional Director of Financial Aid	Full-time
LaQuinzia McKnight	Admissions Advisor	Full-time
Juana Zambrano	Financial Aid Advisor	Full-time

FACULTY

Name	Position/Program	Full/Part	Education/Credentials
Michole Ewing	HMAS and MA Program Director/MOD I Instructor	Full	The College Of Health Care Professions, Health Care Management Bachelor's Degree
Amanda Hernandez	MA Instructor	Full	Remington College Dallas Campus, Diploma National Allied Health Test Registry Registered Medical Assistant
Cleo Torres	MA Instructor	Full	Parker University, Associate of Applied Sciences
Michelle Johnson	MA Instructor	Full	PCI Health Training Center
Kwanna Smith	MCB Program Director/Instructor	Full	DeVry University, Associate of Applied Science

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ADDENDUM D – Programmatic Start Schedule

Garland Campus Supplement to School Catalog

Blended Program Schedule

MEDICAL ASSISTANT (MA), MEDICAL CODING AND BILLING(MCB), PHARMACY TECHNICIAN (PHT)

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)	
		MA, PHT	MCB
01/20/26	02/14/26	10/03/26	10/17/26
02/16/26	03/14/26	10/31/26	11/14/26
03/16/26	04/11/26	11/25/26	12/12/26
04/13/26	05/09/26	12/24/26	01/16/27
05/11/26	06/06/26	02/13/27	02/27/27
06/08/26	07/02/26	03/13/27	03/27/27
07/13/26	08/08/26	04/10/27	04/24/27
08/10/26	09/05/26	05/08/27	05/22/27
09/08/26	10/03/26	06/05/27	06/19/27
10/05/26	10/31/26	07/03/27	07/17/27
11/02/26	11/25/26	08/07/27	08/21/27
11/30/26	12/24/26	09/04/27	09/18/27
01/19/27	02/13/27	10/02/27	10/16/27
02/15/27	03/13/27	10/30/27	11/13/27

Hybrid/Blended Program

HEALTH AND MEDICAL ADMINISTRATIVE SERVICES
AAS DEGREE COMPLETION PROGRAM

MODULE START DATE	MODULE END DATE	ESTIMATED GRADUATION DATE (For Corresponding Module Start Date)
10/27/25	12/21/25	07/05/26
01/20/26	03/15/26	09/06/26
03/16/26	05/10/26	11/01/26
05/11/26	07/05/26	12/24/26
07/13/26	09/06/26	03/14/27
09/08/26	11/01/26	05/09/27
11/02/26	12/27/26	07/03/27
01/19/27	03/14/27	09/05/27

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ADDENDUM E – State Specific Credentialing Disclosure

Supplement to School Catalog

Garland Campus

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Program Name and Credential Awarded	Indicate <i>state(s)</i> * where enrolled students are physically located.	List the <i>state(s)</i> * where the institution determined that program curriculum meets the state educational requirements for a license or credential COLUMN A - V.H.4.(i)a	List the <i>state(s)</i> * where the institution determined that program curriculum does not meet the state educational requirements for a license or credential COLUMN B - V.H.4.(i)b	List the <i>state(s)</i> * where the institution has not determined whether its curriculum meets the state educational requirements for a license or credential COLUMN C - V.H.4.(i)c
Medical Assistant Certificate	Texas	NA	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Medical Coding and Billing Certificate	Texas	NA	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY
Pharmacy Technician Certificate	Texas	Texas	NA	AL, AK, American Samoa, AZ, AR, CA, CO, CT, DE, FL, GA, Guam, HI, ID, IL, IA, KS, KY, LA, ME, MA, MI, MN, MS, MO, MT, NE, NV, NH, NJ, NM, NY, NC, ND, N. Marianas Island, OH, OK, OR, PA, PR, RI, SC, SD, TN, UT, VT, Virgin Islands, WA, WV, WI, WY